

Recommendation to Dorset Council

14 December 2023

From Audit and Governance Committee 13 November 2023

Review of Timing of Committee Meetings

For Decision

Portfolio Holder: Cllr S Flower, Leader of the Council

Local Councillor(s): All

Executive Director: [J Mair, Corporate Director, Legal & Democratic](#)

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Report Status: [Public](#)

Recommendations:

That Council approves the recommendations of the Task & Finish Group, taking into account the results of the members survey, in respect of the following timings in preparation for the Calendar of Meetings 2024/25:

- a) During the period of British Summer Time, Full Council meetings will be held at 6.30pm. (April, May, July & October)
- b) During the period of Greenwich Mean Time, Full Council meetings will be held at 2pm. (December & February)
- c) During the period of British Summer Time, Cabinet will be held at 6.30pm. (April, May, June, July, September, October)
- d) During the period of Greenwich Mean Time Cabinet will be held at 2pm. (November, December, January, March)
- e) That all meetings of Audit & Governance Committee will be held at

6.30pm.

Reason for Recommendation

To respond to a request to review the timing of meetings prior to the Dorset Council elections in May 2024 and to put into place proper arrangements for council committee meetings.

Appendices

1. Review of Timing of Committee Meetings

Background papers

1. [Calendar of Meetings Report to 14 February 2023 including the "Councillors' Survey"](#)
2. [Minutes of Full Council - 14 February 2023](#)